


**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

| | | |
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| Date: 07 July 2020 | Ref No: 203 | |
| Type of Operational Decision: | | |
| Executive Decision <input checked="" type="checkbox"/> | Council Decision <input type="checkbox"/> | |
| Status: For Publication | | |
| Title/Subject matter: Recommencement of Car Parking Enforcement. | | |
| Budget/Strategy/Policy/Compliance – Is the decision: | | |
| (i) within an Approved Budget | Yes | |
| (ii) in accordance with Council Policy | Yes | |
| Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR] | No | |
| Details of Operational Decision Taken <i>[with reasons]:</i> | | |
| To reintroduce car parking enforcement (NOT charging). Necessary to address complaints of inconsiderate parking and to maintain highway safety. Enforcement will principally take place on-street (yellow lines etc.) and in residents parking zones. The first two weeks will be a “soft start” whereby warning notices will be issued rather than Penalty Charge Notices. See attached infographic. | | |
| Decision taken by: | Signature: | Date: |
| Executive Director or Chief/Senior Officer | | 07/07/2020 |
| Members Consulted <i>[see note 1 below]</i> | | |

| | | |
|-------------------------|--|------------|
| Cabinet Member/Chair | Cllr Lucy Smith (by email)  Re A couple of things.msg | 07/07/2020 |
| Lead Member | | |
| Opposition Spokesperson | | |

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**